

75TH
**SANTA BARBARA
INTERNATIONAL
ORCHID SHOW**

**ORCHIDS –
A WORLD OF
ADVENTURE**
MARCH 13-15, 2020

**P.O. BOX 1223
CARPINTERIA, CA
93014-1223
INFO@SBORCHIDSHOW.COM**

VENDORS & EXHIBITORS ✦ We invite you to submit an application to participate in the 75th Santa Barbara International Orchid Show. The Santa Barbara International Orchid Show is one of the largest in the country, attracting local, regional and international visitors. The Show includes floral exhibits, a sales area, orchid art, floral arrangements, and educational demonstrations.

VENDOR APPLICATIONS ✦ submit online at www.sborchidshow.com by Friday, November 15, 2019. Acceptance of applications and assignment of sales booths is at the discretion of the SBIOS Board of Directors. All applications must include a valid California Sales and Use Tax Permit (“Seller’s Permit” or “Resale Number”), a completed BOE-401-D (included below) and a signed copy of the Waiver of Liability (see attached form below). Participants are required to maintain appropriate insurance and provide a Certificate of Insurance with their application.

EXHIBITOR-ONLY APPLICATIONS ✦ submit online at www.sborchidshow.com by January 31, 2020. Acceptance of applications and assignment of display locations is at the discretion of the SBIOS Board of Directors. All applications must include a signed copy of the Waiver of Liability (see attached form below) and a Certificate of Insurance.

DISPLAYS ✦ All plant vendors MUST install an exhibit display. Displays are evaluated by the SBIOS Board and must meet the standards expected by the Santa Barbara International Orchid Show. The Show arranges for ribbon, American Orchid Society and Cymbidium Society of America judging, held this year on Thursday, March 12, 2020. All exhibit installation must be completed by 9 PM on Wednesday, March 11, 2020. **ALL ORCHID PLANTS MUST BE PROPERLY LABELED AND UNDYED.** The 2020 Exhibitor’s Guide will be available online prior to the Show.

AOS, CSA & RIBBON JUDGING ✦ Exhibitors are responsible for AOS and CSA judging fees or must exhibit a “Do Not Judge” sign to decline AOS and CSA judging. There is no cost for ribbon judging.

ADVERTISE in the full-color 2020 Show Program, distributed to all show attendees! Contact the show at info@sborchidshow.com for information on ad sizes and fees. Final deadline for ad space is Friday, January 17, 2020.

We anticipate another world class Show and look forward to your participation.

PRESIDENT ✦ Wayne Ferrell **VICE PRESIDENT** ✦ John Ernest

TREASURER ✦ Don Burkey

DIRECTORS ✦ Joal Clayton, Jr., Michael DeRousse, Gary Gallup, Parry Gripp, Paul Gripp, George Hatfield, Lauris Rose, John Rowe, Jim Sloniker

SHOW MANAGER ✦ Nancy Chapman Melekian

75TH
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INTERNATIONAL
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2020 VENDOR APPLICATION

P.O. BOX 1223
CARPINTERIA, CA
93014-1223
INFO@SBORCHIDSHOW.COM

COMPANY NAME _____

CA RESALE NUMBER (REQUIRED) _____

WEBSITE _____

CONTACT NAME _____ EMAIL _____

ADDRESS _____ PHONE _____

CITY/STATE/ZIP _____ CELL PHONE _____

VENDOR BOOTH FEES

- **\$1100 per booth**
- Vendor booths are 9' x 10'. Plant vendors are required to install a display exhibit. Vendors purchasing two or more booths must install a display of 100 square feet or larger.
- **Payment in full is required by Tuesday, January 14, 2020 with a non-refundable \$300 deposit per booth due Friday, November 15, 2019.** Vendor booth fees are non-refundable.
- Send checks to the Show P.O. Box above or pay conveniently by credit card on our website.

NUMBER OF BOOTHS: _____ (× \$300 DEPOSIT PER BOOTH =) TOTAL DEPOSIT: \$ _____

VENDOR BOOTH LOCATION REQUEST: 1ST CHOICE _____ 2ND CHOICE _____ 3RD CHOICE _____

(See enclosed vendor map). Booth space fills quickly; early registrants receive better consideration

NUMBER OF STAFF EXHIBITOR RIBBONS REQUESTED _____ NUMBER OF STAFF PARKING PASSES REQUESTED _____

Certificate of Insurance Enclosed

BOE-401-D form Enclosed

Signed Liability Waiver Enclosed

I/We have read the attached Exhibitor and Vendor rules and the agricultural commissioner regulations and standards, and agree to abide by them.

I/We agree to abide by all CITES regulations. Any violations may result in the vendor being prohibited from participating in the current and future Santa Barbara International Orchid Shows.

SIGNATURE _____

TITLE _____

DATE _____

75TH
SANTA BARBARA
INTERNATIONAL
ORCHID SHOW

2020
VENDOR
RULES

P.O. BOX 1223
CARPINTERIA, CA
93014-1223
INFO@SBORCHIDSHOW.COM

SHOW LOCATION: EARL WARREN SHOWGROUNDS AT LAS POSITAS AND HIGHWAY 101
3400 CALLE REAL, SANTA BARBARA, CA 93105

PLANT EXHIBIT SET-UP: **TUESDAY, MARCH 10, 2020** **10:00 AM - 6:00 PM**
 WEDNESDAY, MARCH 11, 2020 **8:00 AM - 9:00 PM (DOORS LOCKED AT 9PM)**
 THURSDAY, MARCH 12, 2020 **7:00 AM - 8:00 AM**

VENDOR SET-UP: **WEDNESDAY, MARCH 11, 2020** **8:00 AM - 9:00 PM (DOORS LOCKED AT 9PM)**
 THURSDAY, MARCH 12, 2020 **8:00 AM - 8:00 PM**
 FRIDAY, MARCH 13, 2020 **7:00 AM - 9:00 AM**

SHOW HOURS: **FRIDAY - SUNDAY, MARCH 13 - 15, 2020** **9:00 AM - 5:00 PM**

PLANT EXHIBIT TAKE-DOWN: **SUNDAY, MARCH 15, 2020** **~5:15 PM - 8:00 PM**
EXHIBIT HALL CLOSED TO EVERYONE BUT SHOW STAFF FROM 5:00 PM TO 5:15 PM
EXHIBITORS MUST WEAR EXHIBITOR RIBBONS DURING TAKE-DOWN

VENDOR TAKE-DOWN: **SUNDAY, MARCH 15, 2020** **5:30 PM - 8:00 PM**

BOOTH:

- Each vendor booth is 9' x 10'. A booth includes three tables (two 6' x 30" and one 8' x 30"), two chairs and three table coverings. Additional supplies from the Show are billed at cost.
- Final assignment of vendor spaces is at discretion of Show Management and subject to approval by Show Board. Every effort is made to accommodate returning vendors and vendors supplying early payment, but booth location cannot be guaranteed.
- An electrical outlet is included as part of the booth fee.
- Vendor booth must be staffed during the Show open hours from 9 AM to 5 PM, Friday through Sunday. Vendors should bring sufficient stock for sales all three days of the Show.
- During Show open hours, all doorways and aisles must be kept clear of boxes, plants, carts, etc.
- After the Show, Vendor must leave booth space clear of trash and debris. Show will provide a large trash receptacle outside the vendor hall. Please flatten all cartons.
- Each vendor is responsible for the condition of walls and carpet in their booth area. Any damage (i.e., water, bark or food stains) will be billed to the vendor.
- Vendor booth space cannot be sold by anyone other than Show Management.

SELLER'S PERMIT:

A copy of your current and valid Seller's Permit issued by the California State Board of Equalization (BOE) must be displayed at your vendor booth. A BOE-401-D form (attached) is required with your application.

For further information, see the California State Board of Equalization website at www.boe.ca.gov/info/reg.htm. The BOE also may be reached Monday through Friday from 8 AM TO 5 PM Pacific Time at 1-800-400-7115 (toll free in the US) or 1-916-445-6362 (outside the US).

PLANT SALES:

- Vendors selling orchids or other plants **MUST** install a display in the Exhibit Hall on the Wednesday prior to the Show. Displays by vendors with two or more booths must be at least 100 sq. ft.
- Exhibitors and vendors must follow **CA Agricultural Commissioner requirements**. All plant material must be free from pests and diseases.
- Owners of imported plant materials must be prepared to provide copies of **phytosanitary** and **CITES** documents on demand. Any violations of CITES regulations will result in the vendor being prohibited from participating in the current and future Santa Barbara International Orchid Show.
- All plants must be **nursery grown** and not obviously collected from the wild. If bare root plants are sold, a culture sheet for the genus should be provided by the vendor.
- All plants must be **properly labeled**. Seller contact information must be available to purchasers either on the plant label, receipt or a business card.
- Per SBIOS policy, colored dot stickers, supplied by the Show, must be fixed on each plant that is sold. Dots will be checked by security at the sales area exits.
- The sales price of all plants and materials must be clearly marked. All sales are final between the seller and buyer. Santa Barbara International Orchid Show accepts NO responsibility for these transactions.
- Sales materials, flyers, lists, etc., may be distributed in the vendor area, but are NOT allowed in the exhibit area or parking lot.
- The Santa Barbara International Orchid Show accepts no liability for shipments shipped directly to the Show. Large shippers **MUST** notify the Show Management to make arrangements for safe delivery.
- No helium tanks or aerosol sprays are allowed inside the building.
- All displays are entered automatically in ribbon judging. Exhibitors are responsible for AOS or CSA judging award fees. Exhibitors declining AOS or CSA judging must display a "Do Not Judge" sign. There is no fee for ribbon judging.

**SWAP MEETS, FLEA MARKETS, OR
SPECIAL EVENTS CERTIFICATION**

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

People who sell merchandise in California are generally required to hold a seller's permit.

You **may not** sell at this event unless you have a seller's permit or are not required to hold a permit. You are required to have a permit if you are selling, even temporarily, new or handcrafted items or used items you purchased for the purpose of reselling to others. You are not required to hold a permit if you are only making "occasional" sales, selling products that are not taxable when sold at retail, or selling on behalf of a section 6015 retailer.

You may electronically register for a seller's permit at no cost to you by visiting our website at www.cdtfa.ca.gov. To find a California Department of Tax and Fee Administration (CDTFA) office near you, call our Customer Service Center at 1-800-400-7115 (TTY:711) or visit our website. If you obtain a temporary seller's permit, the business address on your temporary permit should be the address of the temporary selling location and the mailing address should be your permanent place of business or residence.

Occasional and Nontaxable Sales—Occasional sellers are usually people who are not required to hold a seller's permit because they will not be making a series of qualifying sales. A person who has cleared their garage of used items *accumulated for their own use* and who sells *only* those items would usually qualify as an occasional seller, provided they make sales no more than twice in a 12-month period. Some sellers who make only nontaxable sales are also not required to hold seller's permits. Examples include sellers of fresh produce or other cold food products sold "to go." Please note, however, some food sales are taxable, including sales of food for consumption in places where admission is charged.

Section 6015 Retailers—Revenue and Taxation Code section 6015 relieves certain individuals of the requirement to obtain a seller's permit when: (1) the product supplier is a CDTFA approved section 6015 retailer, (2) the product supplier reports and pays tax on the actual "retail selling price," (3) the individual is selling only those items purchased from the section 6015 retailer, and (4) the individual provides the name of the product supplier. Typical section 6015 retailers include multi-level marketing retailers that solicit sales through a network of individual salespeople/representatives (for example, Avon, Tupperware).

Verification of a seller's status is required by law. Please complete all four sections of this form. Please print.

1. EVENT INFORMATION

EVENT NAME AND PLACE

75th Santa Barbara International Orchid Show, Earl Warren Showgrounds

EVENT DATE(S)

March 13-15, 2020

TABLE/BOOTH/LOCATION ID NUMBER

TBD

2. VENDOR/EXHIBITOR INFORMATION

OWNER'S NAME

MAILING ADDRESS (*street number or P.O. box*)(*city, state and ZIP code*)

TELEPHONE NUMBER

()

DRIVER LICENSE NUMBER OR STATE ID NUMBER AND STATE

TYPE OF BUSINESS, DESCRIPTION OF ITEMS TO BE SOLD/DISPLAYED

3. STATUS—*Check appropriate boxes, and provide requested information*

- I hold a valid seller's permit. My number is: _____
- No sales of tangible personal property are being made or solicited at this event.
- I am not required to hold a seller's permit because:
- My retail product sales are not subject to tax My sales are exempt occasional sales
- I sell on behalf of a section 6015 retailer _____

4. CERTIFICATION—*Partners/additional sellers, complete a separate copy of this form*

The above statements are certified to be correct to the best knowledge and belief of the undersigned.

NAME (*type or print*)

TITLE

SIGNATURE

DATE

Annual Privacy Notice – No Action Needed

Your account records are covered by state laws that protect your privacy. The Information Practices Act (Civil Code §1798.17) requires the California Department of Tax and Fee Administration (CDTFA) to notify you each year of your privacy rights.

The CDTFA administers many of the state's tax and fee laws. We ask you for your information (when you apply for your permit, certificate, license or renewal, relief request, payment plan, offer in compromise, settlement, or other applications) that is either required by law, or is used for our registration records. We will use the information to determine whether you are paying the correct amount of taxes and fees, or to collect any amounts you owe. You must provide all information requested, including your social security number (used for identification purposes [see Title 42 U.S. Code section 405(c)(2)(C)(i)]). A complete list of the California Revenue and Taxation Codes authorizing the CDTFA to maintain your information for the administration of its programs is available on our website at www.cdtfa.ca.gov/formspubs/cdtfa324gen.pdf.

What happens if I don't provide the information?

Your application for a permit, certificate, license, relief request, payment plan, or other programs may not be processed if your information is incomplete. If you are not able to file your required returns, you may have to pay penalties and interest. You may owe more taxes or fees, or receive a smaller refund, if you do not provide the requested information to support your exemptions, credits, exclusions, or adjustments.

If you provide fraudulent information, civil penalties may apply and you may be subject to criminal prosecution.

Can anyone else see my information?

Yes; while your records are covered by state laws that protect your privacy, the CDTFA may share information regarding your account with specific local, state, and federal government agencies, or companies contracted and authorized to represent the government agencies.

We may release the information printed on your permit, certificate, or license, such as your account type, start and closeout dates, and the names of business owners or partners (unless otherwise protected from disclosure), to the public. When you sell a business, we may give the buyer or other involved parties information regarding any of your outstanding tax liabilities.

With your written permission, we can release some or all of the information regarding your account to anyone you designate.

Can I review my records?

Yes. Requests should be made in writing to your closest CDTFA office or responsible official listed below. For a complete listing of our locations or a copy of the publication [58A, How to Inspect and Correct Your Records](#), visit us at www.cdtfa.ca.gov, or call our **Customer Service Center at 1-800-400-7115 (TTY:711)**, Monday through Friday, 8:00 a.m. to 5:00 p.m. (Pacific time), except state holidays. You may contact the CDTFA's Disclosure Office at:

Disclosure Office, MIC:82
California Department of Tax and Fee Administration
PO Box 942879
Sacramento, CA 94279-0082
1-916-445-2918

Who is responsible for maintaining my records?

The officials listed below are responsible for maintaining your records.

Sales and Use Tax

California Department of
Tax and Fee Administration
Field Operations Division, MIC:47
PO Box 942879
Sacramento, CA 94279-0047
1-916-322-4899

Special Taxes and Fees

California Department of
Tax and Fee Administration
Business Tax and Fee Division
Deputy Director, MIC:57
PO Box 942879
Sacramento, CA 94279-0057
1-916-445-1441

Property Tax

California State Board of Equalization
Property Tax Department
Deputy Director, MIC:63
PO Box 942879
Sacramento, CA 94279-0063
1-916-274-3372

IMPORT REQUIREMENTS FOR ORCHIDS

The County Agricultural Commissioner's Office must be notified of the arrival of all plant material from outside the state or country, and the plant material must be held for inspection. Plants should be free of injurious insects and diseases.

FROM HAWAII

All plants must meet the entry requirements of California's Burrowing and Reniform Nematode Quarantine by meeting conditions a, b, or c below.

- a. Invoice/containers stamped with Hawaii Department of Agriculture "Bench grown/Soilfree" certificate.
- b. Invoice/containers stamped with Hawaii Department of Agriculture nematode certificate.
- c. Inspector (county) determines that plants are epiphytic and are grown exclusively in or on soil-free material such as osmunda fiber, tree fern trunk or bark.

FROM FOREIGN COUNTRIES

All plants must satisfy the entry conditions of the USDA and California Department of Food and Agriculture.

- a. Plant material must be inspected by USDA officials at the US port of entry.
- b. Phytosanitary certificates and import permits may be required.
- c. Shipper must provide valid CITES (Convention on International Trade of Endangered Species) certification from the country of origin. Seedling flasks, tissue cultures, seed pods, and cut flowers are generally exempt from this requirement. Note: Because of CITES regulations, there may be restrictions on returning to your origin country with orchids which you brought into the USA. Contact agriculture officials in your own country for more information.
- d. Plants should be bare root (exception: epiphytic plants mounted on approved materials such as tree fern trunks or coconut husks.)

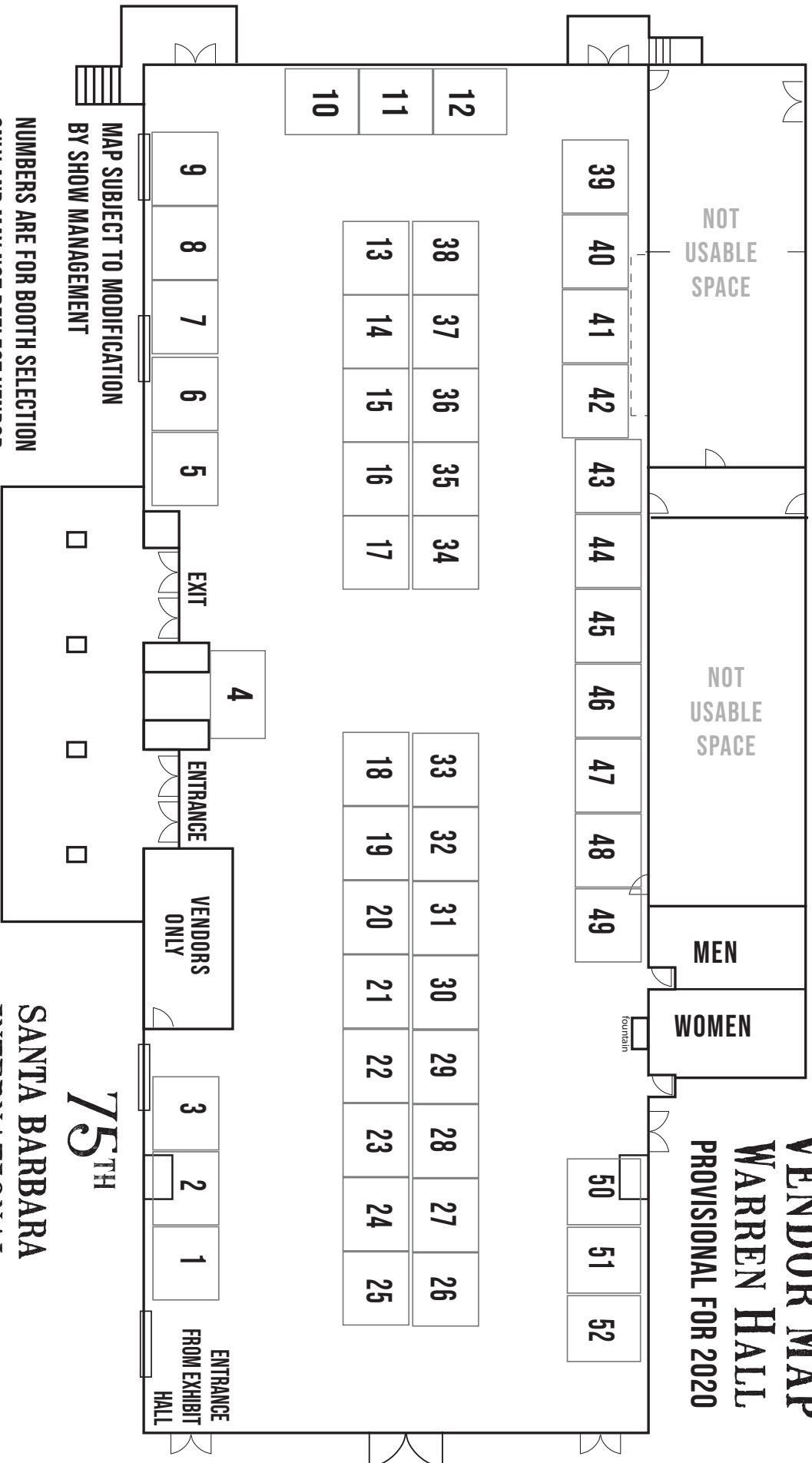
Telephone numbers which may be of assistance to you:

USDA/APHIS/PPQ Inspection Station in Los Angeles – 310.725.1910
Santa Barbara County Agricultural Commissioner – 805.681.5600

VENDOR MAP

WARREN HALL

PROVISIONAL FOR 2020



MAP SUBJECT TO MODIFICATION
BY SHOW MANAGEMENT

NUMBERS ARE FOR BOOTH SELECTION
ONLY AND MAY NOT REFLECT VENDOR
NUMBERS ASSIGNED DURING THE SHOW.

75TH
SANTA BARBARA
INTERNATIONAL
ORCHID SHOW



2020 WAIVER OF LIABILITY

P.O. BOX 1223
CARPINTERIA, CA
93014-1223
INFO@SBORCHIDSHOW.COM

I, _____, (“Representative”) as authorized representative of _____ (“Company/Organization”), acknowledge that our company/organization has voluntarily applied to participate as a vendor and/or exhibitor in the Santa Barbara International Orchid Show.

I, the undersigned, as an authorized representative of the Company/Organization, agree that I and the Company/Organization indemnifies and holds harmless the Santa Barbara International Orchid Show, Inc. and its officers, directors, and employees against any and all claims, liabilities, damages and costs, including attorney’s fees, and against any demands, settlements or judgments arising directly or indirectly from or in connection with our participation in the 75th Santa Barbara International Orchid Show and presence at the Earl Warren Showgrounds. Furthermore, I and the Company/Organization hereby waive all claims for any personal or property damage or loss we may sustain as a result of any act, or failure to act, by the Santa Barbara International Orchid Show, Inc., or its officers, directors, or employees or arising directly or indirectly from our participation in this orchid show and exhibition, and we hereby assume all liability for any loss, damage or other liability we may incur from participating in the Show.

Authorized Representative (Please Print)

Company/Organization Name

Authorized Representative Signature

75TH

SANTA BARBARA
INTERNATIONAL
ORCHID SHOW

2020 EXHIBITOR APPLICATION

P.O. BOX 1223
CARPINTERIA, CA
93014-1223
INFO@SBORCHIDSHOW.COM

EXHIBITOR (COMPANY/ORGANIZATION/INDIVIDUAL) _____

CONTACT NAME _____ EMAIL _____

ADDRESS _____ PHONE _____

CITY/STATE/ZIP _____ WEBSITE _____

- I/We are a: Commercial Grower Amateur Grower Group/Society
- I/We would like to have our display entered into competition: Yes No
- I/We will install an Educational Exhibit: Yes No
- I/We are a foreign exhibitor: Yes No

DISPLAY SIZE

- Less than 25 sq ft 8 ft wide by 2.5 ft deep
- 25 to 100 sq ft _____ ft wide by _____ ft deep
- Over 100 sq ft _____ ft wide by _____ ft deep

*Please attach a diagram
if display shape is not a
rectangle*

DISPLAY LOCATION REQUEST *(While every effort is made to accommodate exhibitors, it may not be possible to fill all display location requests.)*

- Center Island, edging and sand provided
- Perimeter Wall (limited availability); exhibitor must provide backdrop, sand/edging optional

PERIMETER WALL DISPLAY SUPPLY REQUEST

- Tables (perimeter wall only): one (8' x 2.5' or 20 sq ft) two (8' x 5' or 40 sq ft)
- Block (exhibitor must place blocks) Sand (exhibitor must move sand)

ALL DISPLAYS

- Sod; If yes, _____% coverage or _____sq ft

Special requests: _____

- Certificate of Insurance Enclosed Signed Liability Waiver Enclosed

I/We have read the attached Exhibitor rules and the agricultural commissioner regulations and standards, and agree to abide by them. I/we have read and signed the attached Waiver of Liability.

I/We agree to abide by all CITES regulations. Violations may result in the vendor being prohibited from participating in the current and future Santa Barbara International Orchid Shows.

SIGNATURE _____

TITLE _____ DATE _____

75TH
SANTA BARBARA
INTERNATIONAL
ORCHID SHOW

2020
EXHIBITOR
RULES

P.O. BOX 1223
CARPINTERIA, CA
93014-1223
INFO@SBORCHIDSHOW.COM

SHOW THEME: ORCHIDS - A WORLD OF ADVENTURE

SHOW LOCATION: EARL WARREN SHOWGROUNDS AT LAS POSITAS AND HIGHWAY 101
3400 CALLE REAL, SANTA BARBARA, CA 93105

PLANT EXHIBIT SET-UP: **TUESDAY, MARCH 10, 2020** **10:00 AM - 6:00 PM**
WEDNESDAY, MARCH 11, 2020 **8:00 AM - 9:00 PM (DOORS LOCKED AT 9PM)**
THURSDAY, MARCH 12, 2020 **7:00 AM - 8:00 AM**

PLANT REGISTRATION: **ONLINE UNTIL 7 PM, TUESDAY, MARCH 10, 2020**
AT THE SHOW TUESDAY, MARCH 10, 2020 AND WEDNESDAY, MARCH 11, 2020
REGISTRATION CLOSSES 7:00 PM, WEDNESDAY, MARCH 11, 2020

SHOW HOURS: **FRIDAY - SUNDAY, MARCH 13 - 15, 2020** **9:00 AM - 5:00 PM**

PLANT EXHIBIT TAKE-DOWN: **SUNDAY, MARCH 15, 2020** **~5:15 PM - 8:00 PM**
EXHIBIT HALL CLOSED TO EVERYONE BUT SHOW STAFF FROM 5:00 PM TO 5:15 PM
EXHIBITORS MUST WEAR EXHIBITOR RIBBONS DURING TAKE-DOWN

EXHIBIT RULES:

- Setup begins at 10:00 AM on Tuesday, March 10, 2020.
- Final assignment of exhibitor spaces is at the discretion of Show Management and subject to approval by the Show Board.
- Foliage plants are not provided for loan or rent by the Show. Exhibitors must provide their own display foliage. Exhibit Hall foliage plants are for the exclusive use of Show.
- Exhibitors **MUST** provide an **OFFICIAL SIGN** for their display with their company/organization name or logo. The sign shall be placed face down or obscured during judging, but in clear view during Show hours. Name and logo only. No banners or leaflets.
- No flowering plants other than orchids, no dyed orchids, and no artificial plant material may be part of an exhibit. Exhibits must be $\frac{2}{3}$ orchids.
- All orchids must be properly labelled.
- All tabletop exhibits must have a table skirt, supplied by the Exhibitor, extending to the floor.
- Exhibitors may use water, gravel, wood, bark, sod, sand, soil, etc. in their displays. No plants and materials with offensive odors. Exhibitors must use fireproof materials.
- Plastic pots should be covered to enhance the display. Clay pots must be new, or cleaned.

-
- Exhibitors are responsible for lighting their display. The Show provides ambient lighting, not individual flood lighting or spotlights.
 - Helium tanks, aerosol sprays, or other explosive materials are **NOT** allowed inside the exhibit building.
 - Exhibitors may **NOT** distribute flyers or advertising of any kind in the Exhibit Hall or parking lot.
 - Management may exclude or disqualify any display not conforming to Show standards and regulations.
 - All exhibits will be reviewed for quality control, based on criteria used for AOS display judging including: General arrangement; quality of flowers; number of plants; and labeling. Exhibitors not meeting these standards will be notified of deficiencies.
 - The Santa Barbara International Orchid Show accepts no liability for shipments shipped directly to the Show. Large shippers please notify the Show Management to make arrangements.
 - Exhibitors are to restore their display space to its original state (all trash removed) at the end of the Show. Show provides large trash containers outside. Please flatten all cartons, etc.
 - **Plants may NOT be removed from an exhibit before 5:15 PM Sunday, March 15, 2020. No exceptions!**
 - All plants must be nursery grown and not obviously collected from the wild. Exhibitors will follow Agricultural Commissioner requirements. Importers of plant materials must be prepared to provide phytosanitary and CITES documents upon request. If illegal plants are part of a display or offered for sale, the Show Management will require their immediate removal from the Showgrounds.

JUDGING AND PLANT REGISTRATION:

- To be entered for ribbon, AOS or CSA judging, plants must be registered either online or at the Show. Exhibitors will receive a sticky label for each registered plant. The label must be attached to a leaf or other prominent spot before 8 AM Thursday, March 12, 2020. Ribbon judging is free. Exhibitors are responsible for AOS or CSA award fees. Exhibits not to be AOS or CSA judged must have a Do NOT JUDGE sign.
- Plants may be registered online at www.sborchidshow.com. Online registration closes at 7 PM Tuesday, March 10, 2020.
- Plants may be registered at the show until 7 PM Wednesday, March 11, 2020.
- Displays are automatically entered in ribbon judging. You **MUST** notify the Show if your exhibit size changes from your original application.