

**SANTA BARBARA
INTERNATIONAL
ORCHID SHOW**

**2024
VENDOR
RULES**

**2024
MARCH
8-10**

Show Theme: ORCHIDS ~ FLORAL GEMS OF NATURE

Show Location: EARL WARREN SHOWGROUNDS AT LAS POSITAS AND HIGHWAY 101
3400 Calle Real, Santa Barbara, CA 93105

Vendor Early Application Deadline: pay by December 15, 2023 for \$1100/booth fee.

Booth Fees Due in Full: \$1200/booth due by February 8, 2024

Plant Exhibit Set-up: Tuesday, March 5, 2024 10:00 AM – 6:00 PM
Wednesday, March 6, 2024 8:00 AM – 9:00 PM (doors locked at 9PM)
Thursday, March 7, 2024 7:00 AM – 8:00 AM

Vendor Set-up: Wednesday, March 6, 2024 8:00 AM – 9:00 PM (doors locked at 9PM)
Thursday, March 7, 2024 8:00 AM – 8:00 PM
Friday, March 8, 2024 7:00 AM – 9:00 AM

Show Hours: Friday – Sunday, March 8 – 10, 2024 9:00 AM – 5:00 PM

Vendor/Exhibitor Take-Down: Sunday, March 10, 2024 ~5:15 PM – 8:00 PM
Exhibitors must wear exhibitor ribbons during take-down

Booth:

- Booth fees must be paid in full before vendors receive a booth assignment.
- Each vendor booth is 9' x 10'. A booth includes three tables (two 6' x 30" and one 8' x 30"), two chairs and three table coverings. Additional supplies from the Show are billed at cost.
- An electrical outlet is included as part of the booth fee but must be requested in advance.
- Final assignment of vendor spaces is at discretion of Show Management and subject to approval by Show Board. Priority is given to returning vendors and vendors supplying early payment.
- Vendor booth must be staffed during the Show open hours from 9 AM to 5 PM, Friday through Sunday. Vendors should bring sufficient stock for sales all three days of the Show.
- The Show provides after-hours security on the perimeter. The Show cannot guarantee security of all items. Visitors will not be allowed to bring sales plants into the Exhibit Pavilion; the Show will provide a plant hotel free of charge.
- During Show open hours, all doorways and aisles must be kept clear of boxes, plants, carts, etc.
- After the Show, Vendor must leave booth space clear of trash and debris. Show will provide a large trash receptacle outside. Please flatten all cartons.
- Vendor booth space cannot be sold by anyone other than Show Management.
- No helium tanks or aerosol sprays are allowed inside the building.
- Sales materials, flyers, lists, etc., may be distributed in the vendor area, but are NOT allowed in the exhibit area or parking lot.

**P.O. BOX 1223 • CARPINTERIA, CA • 93014-1223
sborchidshow.com • INFO@SBORCHIDSHOW.COM**

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Seller's Permit:

A copy of your current and valid Seller's Permit issued by the California Department of Tax and Fee Administration **must** be displayed at your vendor booth. Non-California businesses may obtain a free temporary Seller's Permit online. State agents visit orchid shows to check for permits.

For further information, see the California Department of Tax and Fee Administration website:

<https://www.cdtfa.ca.gov/taxes-and-fees/faqseller.htm>

https://taxes.ca.gov/Sales_and_Use_Tax/SellersPermit.html

<https://www.cdtfa.ca.gov/industry/temporary-sellers.htm>

The CDTFA also may be reached Monday through Friday 8 AM TO 5 PM Pacific Time at 1-800-400-7115 (toll free in the US) or 1-916-445-6362 (outside the US).

PLANT SALES:

- Vendors selling orchids or other plants must to install a display of at least 25 square feet (100 square feet for vendors with 2 or more booths) on the Wednesday prior to the Show.
- Exhibitors and vendors must follow **CA Agricultural Commissioner requirements**. All plant material must be free from pests and diseases.
- Owners of imported plant materials must be prepared to provide copies of **phytosanitary** and **CITES** documents on demand. Any violations of CITES regulations will result in the vendor being prohibited from participating in the current and future Santa Barbara International Orchid Show.
- **All plants must be nursery grown and not obviously collected from the wild.** If bare root plants are sold, a culture sheet for the genus should be provided by the vendor.
- All plants must be **properly labeled**. Seller contact information must be available to purchasers either on the plant label, receipt or a business card.
- Per SBIOS policy, colored dot stickers, supplied by the Show, must be fixed on each plant that is sold. Dots will be checked by security at the sales area exits.
- The sales price of all plants and materials must be clearly marked. All sales are final between the seller and buyer. Santa Barbara International Orchid Show accepts NO responsibility for these transactions.
- The Santa Barbara International Orchid Show accepts no liability for shipments shipped directly to the Show. Large shippers **MUST** notify the Show Management to make arrangements for safe delivery.
- All displays are entered automatically in ribbon judging. Exhibitors are responsible for AOS judging award fees. Exhibitors declining AOS judging must display a "Do Not Judge" sign. There is no fee for ribbon judging.

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